

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, August 31, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 31, 2004, with the following members present: Deanna Santema, Dennis Falken, Don Larson, Mary Negstad, and Emil Klavetter. Also present: Stephanie Vogel, Kelly Bakken, Royce Emerick, Kristi Prunty, Ted Eggebraaten, Barbara Telkamp, Todd Struwe, Teresa Anderson, Ron Waltz, Jim Schoepf, Donna Ramsay, Nicolien Hammink, Steve Rames, Robert Hill, Wm. Mark Kratochvil, Joyce Dragseth, Vicki Buseth, Michael Olson, John Andrews, and Brian Eclov.

Chairperson Deanna Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the August 31, 2004 meeting and the minutes from the August 24, 2004 Commission Meeting. Travel/Education: Stacy Steffensen to go to Watertown, SD on September 21, 2004 to attend the SDACO Fall Convention.

ROUTINE BUSINESS

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Be it noted, the salaries and personnel changes for the month of August 2004 are as follows: Longevity Increase: Jeff Anderson \$65.00; Joyce Caugherty \$30.00; Dan Hougland \$50.00; Ron Klosterman \$115.00; Irene Pierce \$35.00; Lionel Torgrude \$90.00. Step Raise: Kristin Bumpous from \$9.93 to \$10.13 (retroactive July 1, 2004); Joyce Caugherty from \$11.18 to \$11.38; Candace Stamp from \$10.13 to \$10.33; Jeff Anderson from \$13.88 to \$14.13; Dan Hougland from \$14.92 to \$15.19; Gray Norgaard from \$12.91 to \$13.61; Irene Pierce from \$12.17 to \$12.42. Promotion: Doris Knutson from Equalization Clerk II @ \$10.96 to Appraiser I @ \$11.47. Resignations: Appraiser II, Kurt Schmidt and Correctional Officer, Lisa Sik. Commission \$9,331.45; Auditor \$10,311.40; Treasurer \$11,522.26; State's Attorney \$16,449.22; Custodial \$4,510.64; Equalization \$17,077.61; Register of Deeds \$7,251.76; Veterans Service \$2,947.60; Sheriff's Office \$33,263.69; Detention Center \$28,950.04; Contract Law \$6,545.76; Contract Law Elkton \$815.05; Emergency Management \$5,306.58; Drainage \$1,034.54; Highway \$43,874.92; Welfare \$2,875.74; Community Health \$2,214.48; WIC \$2,046.88; Extension \$4,241.26; Weed \$12,280.08; Zoning \$3,083.77.

Be it noted, Chairperson Santema signed claims for the following—AFLAC, insurance \$2,042.28; AFLAC Flex-One \$70.00; Office of Child Support Enforcement, child support \$555.00; Delta Dental, insurance \$2,182.98; Flex One, unreimbursed medical \$981.00; Local Teamsters, union dues \$862.00; SDRS, retirement \$26,899.62; SDRS Supplemental, retirement \$2,580.00; EFTPS \$51,863.18; Wellmark Blue Cross, insurance \$32,841.01; Midwest Benefits, life insurance \$546.40.

Commission Assistant/Personnel Director, Stephanie Vogel presented the board with the Commission Assistant/Personnel Director Report. Vogel updated the board on Personnel Items, the NACO Prescription Drug Program, SDACC Resolutions, Zoning Matters, and correspondence.

REGULAR BUSINESS

Brookings Hospital Administrator, Ron Waltz met with the board to discuss FY 2004 Office for Domestic Preparedness Equipment Grant.

Emergency Management Deputy Director, Teresa Anderson met with the board to discuss and present for approval the Citizen Corps Award for FY 2004. Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Santema to sign the Citizen Corps Award for FY 2004; the grant amount is \$6,390.54 offered to Brookings County in conjunction with the South Dakota Office of Homeland Security through the U.S. Department of Homeland Security Office for Domestic Preparedness. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Emergency Management Deputy Director, Teresa Anderson met with the board to discuss the Brookings County Community Emergency Response Team (CERT) Program. Anderson presented the current roster of active members.

Motion by Falken, seconded by Negstad, to approve the Current Roster of Active Members as follows: Eugene Beckwith, Aurora, SD; Cathy Bolzer, Brookings, SD; Michael Borstad, Brookings, SD; Richard Canaday, Brookings, SD; David Cutshall, Brookings, SD; Barbara DeBeer, Brookings, SD; Joyce Dragseth, Nunda, SD; Jean Engen, Brookings, SD; Mary Geise, Aurora, SD; Carol Glantz, Volga, SD; Connie Granbois, Brookings, SD; Darrell Granbois, Brookings, SD; Mark Halvorson, Brookings, SD; Robin Hendricks, Brookings, SD; Robert Hill, Brookings, SD; Lawrence W.O. Holmes, Brookings, SD; Larry Klingbale, Brookings, SD; Diane Kriese, Brookings, SD; Lori Krogman, Brookings, SD; Judy Kuhlman, Brookings, SD; Dawn McCarthy, Brookings, SD; Billi Jo Meyer, Aurora, SD; Terry Miller, Brookings, SD; Melissa Mitchell, Aurora, SD; Dina Mittan, Toronto, SD; Kurt Narveson, Volga, SD; Wendy Olson, Aurora, SD; Joshua Petersen, White, SD; Jodi Pierce, Volga, SD; Diane Potthast, Aurora, SD; Lee Powers, Brookings, SD; Doug Raynie, Brookings, SD; Ruth Sapp, Volga, SD; Chuck Smith, Aurora, SD; Kris Struwe, Brookings, SD; Barbara Telkamp, Brookings, SD; Roger Telkamp, Brookings, SD; Jennifer Torgerson, Brookings, SD; and Wayne R. Williams, Elkton, SD. Roll Call Vote: Negstad "Aye," Falken "Aye," Klavetter "Aye," Larson "Aye," Santema "Aye." Motion passes.

Steven Rames, President of the Brookings Area Transit Authority and Highway Superintendent, Ted Eggebraaten met with the board to discuss the funding request of \$2,500.00 for the Bus Barn project. Motion by Negstad, seconded by Klavetter, to approve the Brookings Area Transit Authority funding request up to \$2,500.00. Motion by Klavetter, seconded by Negstad, to amend the preceding motion to approve the Brookings Area Transit Authority funding request of \$2,500.00; funding source to come from the 2004 Brookings County Highway Fund 20100X4330311, emergency due to the 20% match; the State of South Dakota Grant will provide the 80% of the total project. Roll Call Vote: Falken "Aye," Klavetter "Aye," Larson "Nye," Negstad "Aye," Santema "Aye." Amendment passes. Roll Call Vote: Klavetter "Aye," Larson "Nye," Negstad "Aye," Falken "Aye," Santema "Aye." Motion passes as amended.

Zoning and Drainage Director, Robert Hill and Deputy States Attorney, Wm. Mark Kratochvil met with the board to discuss Zoning matters. Be it noted, the board discussed the request to appoint alternates to the Brookings County Zoning Board.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson updated the board on SDSU President Miller's Back-to-School Reception.

Commissioner Negstad updated the board on the Domestic Abuse Shelter Board Meeting.

Commissioner Falken updated the board on the CERT Demonstration and Graduation Ceremony.

Commissioner Klavetter updated the board on the BEDC Special Meeting.

Chairperson Santema updated the board on the First District Meeting and Picnic.

Be it noted, Director of Equalization, Joyce Dragseth and Treasurer, Vicki Buseth met with the board to discuss a SDSCC Resolution.

Be it noted, the board discussed the Brookings County Investment Policy and the Boys & Girls Club funding media error and correction.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Negstad, to go into executive session at 10:49am. Roll Call Vote: Larson "Aye," Negstad "Aye," Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. Chairperson Santema declared executive session over at 11:45am. Reason - Personnel Matters. No action at this time.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, September 7, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office